

# Friends of Salt Springs Park Pavilion Registration Form

MAIL TO: FSSP, PO Box 541, Montrose, PA 18801

Date\_\_\_\_\_

Member\_\_\_\_\_ Non-member\_\_\_\_\_

Name\_\_\_\_\_

Address\_\_\_\_\_

Telephone Nos.\_\_\_\_\_ Email\_\_\_\_\_

Date(s) of reservation requested\_\_\_\_\_

Nature of function

Wedding\_\_\_\_\_

Reception\_\_\_\_\_

Reunion\_\_\_\_\_

Other\_\_\_\_\_

Number of guests expected\_\_\_\_\_

Reservation fee paid\_\_\_\_\_

Deposit paid \_\_\_\_\_

**I acknowledge with my signature that I have read, understand, and agree to follow the attached guidelines. I understand that any exceptions to them will cost me part or all of my deposit. The Friends will determine the amount returned based on the nature and extent of any exceptions and on the Friends' resources needed as a result.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Friends of Salt Springs Park Pavilion Reservation

## INFORMATION

- Fees: Per day: \$100 (organization members, \$80). Deposit, if charged: \$150.
- Fees for large groups (~60+): Per day: \$150 (organization members, \$125). Deposit, if charged: \$150.
- Each pavilion is available for day rental from dawn until 11 pm.
- No alcohol is allowed.

## REFUND POLICY

### Reservation fee

A refund will be made if the park office is notified **one week** in advance of the reservation date; a \$20 administration fee will be charged. **No** refund will be given if the cancellation is made **less than one week** before the reservation date.

### Deposit

The deposit will be returned in full within two weeks of the reserved date if the Usage Guidelines are followed. A partial or no deposit will be returned if the Usage Guidelines are not followed.

## USAGE GUIDELINES

- All signs you place in or near the park must be removed by end of day.
- All decorations you use must be removed by end of day.
- If your wedding includes throwing something at the wedding couple after the ceremony, or at any time, it **must be something organic**, like rice or flower petals. **Inorganic items like metallic stars and synthetic flower petals are not allowed.**
- The place must be left neat and clean. Garbage, food, and all cans, bottles, bits of plastic, cigarette butts, etc., must be put in the garbage cans. Bring extra garbage bags, if you think they will be needed. You can leave closed bags of garbage next to the garbage cans if they are already full.
- All tables, chairs, tents, and other such items, whether delivered by a company or set up personally, must be set up the day of the reserved day and removed by the end of the reserved day. **The Friends' written permission must be obtained for any exceptions.**